

1040-NR TAX RETURN ORGANIZER (INDIVIDUAL)

(FOR INTERNAL USE ONLY BY ABITOS, CPAs AND ADVISORS, FORMERLY KNOWN AS THE BRUNTON STRACHAN & KHAN CPA FIRM)

FOR TAX RETURN YEAR ENDED _____ CURRENT DATE _____

(Each spouse must complete a separate organizer)

TO AVOID DELAY WITH YOUR RETURN PLEASE ANSWER ALL QUESTIONS AND PROVIDE COPIES OF NECESSARY DOCUMENTATION

PART I – GENERAL INFORMATION

- 1. Name _____ Date of Birth: _____ E-Mail: _____
1a. Phones: (U.S.): _____ (Non-U.S.): _____ Cell: _____ Office: _____
2. Address _____
3. U.S. Taxpayer Identification Number, if any. (Please do not give a non-U.S. e.g. foreign number) _____
3a. If you have a U.S. Taxpayer Identification Number, did you receive an ITIN renewal notice from the IRS? Yes / No / N/A _____
If "Yes", please forward us a copy and contact our office. What year did you obtain your ITIN? _____
4. Marital Status: Single _____ Married / Common Law _____ Separated (by Court decree) _____ Separated (not by decree) _____
5. Country issuing your passport _____ Country of residence for income tax _____
6. Country of birth _____ Country of citizenship _____
7. Were you ever a U.S. citizen or U.S. resident? Yes / No _____ Was one of your parents ever a U.S. citizen? Yes / No _____
8. Have you ever had a "green card"? Yes / No _____ If "Yes", date you acquired green card _____
If "No", have you applied for a green card? Yes / No _____ If "Yes", when did you apply for a green card? _____
Did you give up a green card during the year? Yes / No _____ If "Yes", when did you give up the green card? _____
On the last day of the tax year did you have any other U.S. visa? Yes / No _____ If "Yes", Type of visa (e.g. B-1, E-2, H-1B) _____
Have you ever changed your U.S. immigration visa type? Yes / No _____ If "Yes", please provide details.
9. Spouse's name _____ Spouse's birth date _____ Will your spouse be filing a U.S. income tax return? Yes / No _____
Spouse's U.S. Taxpayer Identification Number, if any. (Please do not give a non-U.S. e.g. foreign number) _____
Citizenship of spouse _____ Residency of spouse _____
10. Dependent Children: Name _____ Date of child's birth _____ Did each live with you all year? Yes / No _____
Children's U.S. Taxpayer Identification Number, if any. (Please do not give a non-U.S. e.g. foreign number) _____

PART II – SUBSTANTIAL PRESENCE TEST

- 11. Purpose of your visit to the U.S. _____
12. Enter here the exact dates you entered and left the U.S. during the calendar year (i.e. the year for which your return is being prepared).
The IRS requires you to provide the dates – the tax return cannot be completed otherwise. Click here to obtain your travel history from U.S. Customs and Border Protection or visit https://i94.cbp.dhs.gov/I94/#/history-search.

Table with 7 columns and 3 rows for recording dates of entry and exit.

- 13. Please also provide and compute the following:
a) Number of days you were in the U.S. in the current 2022 calendar year (i.e. the year for which your return is being prepared): _____
b) Number of days you were in the U.S. in the preceding 2021 calendar year: _____
Compute 1/3 of the days in the preceding year & place in Column A: _____
c) Number of days you were in the U.S. in the 2nd preceding 2020 calendar year: _____
Compute 1/6 of days in the 2nd preceding year & place in Column A: _____
Add the total days in Column A _____

If the total of Column A is 183 days or more, please complete the enclosed "closer connection" questionnaire. Please return the completed "closer connection" questionnaire to us with this form. In this case there is an important deadline for your U.S. tax return. Please act promptly.

- 14. Do you want your refund directly deposited in your United States bank account? Yes / No _____
(Please note, it must be a bank account situated in the U.S.)
If "Yes", please provide the following information:
Name of your bank _____ Name(s) on account _____
Type of account _____ Bank routing number _____ Bank account number _____

Please complete reverse side also



PART III – U.S. INCOME EARNED

15. Have you ever filed a U.S. income tax return? Yes / No _____
 If “Yes”, please provide a copy of the most recent U.S. return (unless prepared by us):
 Year(s) Filed: _____ Form Number: _____
16. Did you work, or conduct any business, in the U.S. during the year? Yes / No _____
17. Did you receive salary income from the U.S. during the year? Yes / No _____
 If “Yes”, please attach a statement describing the payor, amount earned, related expenses, nature of employment, number of days worked in the U.S., and states worked in during the current tax year.
 Please also provide the U.S. wage withholding Form W-2.
18. If you received business income from the U.S. during the year, please attach a statement describing the nature of the business, the income and expenses for the year, assets purchased and information about U.S. office premises and U.S. agents or other individuals that could be construed as a U.S. permanent establishment. Please also provide any and all U.S. income reporting forms.
19. Did you ever work in the U.S.? Yes / No _____
 If “Yes”, did you have any stock options at that time? Yes / No _____
20. Did you receive any other income from U.S. sources during the year? Yes / No _____
 If “Yes”, please describe, including payor and amount _____
21. Did you receive any rental income from U.S. real estate during the year? Yes / No _____
 If “Yes”, please complete the separate organizer “U.S. Real Estate Organizer”.
22. Did you ever make an election to tax rental income as effectively connected with a U.S. business? Yes / No _____
23. Did you sell U.S. real estate during the year? Yes / No _____
 If “Yes”, please complete the separate organizer “U.S. Real Estate Organizer”.
 If you received the stamped IRS Form 8288-A (Copy B) from the IRS, please provide it to us. Attached / No _____
24. Do you currently have U.S. property listed for sale or do you currently intend to list property for sale? Yes / No _____
25. Did you engage in any transaction involving virtual currency? Yes / No _____

PART IV - OTHER

26. During the calendar year did you pay U.S. expenses aggregating US \$600 or more to any individual, unincorporated business, or attorney? Yes / No _____
 If “Yes”, please provide details on a separate sheet of paper.
 If “Yes”, did you file Form 1099-MISC and/or 1099-NEC to report to the IRS the above U.S. expenses? Yes / No _____
27. During the year did you receive any gifts or bequests from individuals that previously were U.S. citizens or green card holders? Yes / No _____
 If “Yes”, please contact our office.
28. Provide details and amounts of any taxes withheld or paid in the U.S. during the year. Also provide details of charitable contributions, casualty or theft losses in the U.S. and any business expenses.

If you have not answered all questions & supplied all documents requested on this organizer, please explain, otherwise your tax return may be delayed and/or the fee may be increased due to the extra time required.

Signed: _____

PLEASE RETURN TO:

**ABITOS, CPAs AND ADVISORS
 327 PLAZA REAL, STE 235, BOCA RATON, FL 33432**

Tel: (561) 241-9991 Fax: (561) 826-9299 E-Mail: bsk@abitos.com Website: www.abitos.com

Please include a US \$1,050 retainer (US \$1,575 if we are also preparing your spouse’s filing) payable to “AbitOs, PLLC” with this organizer.

Please refer to the enclosed payment instructions.