W-7 QUESTIONNAIRE

(FOR USE BY THE BRUNTON, STRACHAN & KHAN CPA FIRM, CHARTERED)

1. Name				
	(First)	(Middle)	(Last)	
		ver Identification Number? Ye ity Number, list the number here	es / No and do not complete the	
	b) If it is a U.S. Taxpayer Id was issued		ber here, and when	
3. Is the abo	Is the above name your birth name? Yes / No If the answer is "No", please complete line 4.			
4. Birth nam				
5 C-11.	(First)	(Middle)	(Last)	
			e:	
5. Fax:	Em	ail:		
7. Mailing A	Mailing Address			
8. Non-U.S.	address			
9. Date of bi	rth (month, day, year)	_ City & State (or Province), and Cour	ntry of birth	
10. Country(i	es) of citizenship			
11. Tax ID nu	nmber in country of residence (e	eg. Social Insurance Number)		
12. Country is	ssuing your passport	Expiration Date	Passport number	
13. Date you	first entered the United States is	n the current year (i.e. tax year for which	the return is being filed)	
14. Do you ha	(month, day, year) Do you have a U.S. Immigration visa? Yes / No			
Type of U	S.S. immigration visa (e.g. B-1,	E-2, H-1B, F, etc.)		
US immig	ration visa #	Expiration Date		
15. Are you a	student at a College/University		ith, day, year)	
Name of s	school	City and state		
Length of	stay			
Signed		Date		
		(month	, day, year)	

PLEASE RETURN TO: THE BRUNTON, STRACHAN & KHAN CPA FIRM, CHARTERED 4710 NW BOCA RATON BLVD, #101, BOCA RATON, FL 33431

Tel: (561) 241-9991 Fax: (561) 241-6332 Email: <u>tax@taxintl.com</u> Website: <u>www.taxintl.com</u>

If providing a certified copy of your passport (certified by the issuing agency), please obtain two certified copies and include one certified copy with this organizer. The second copy should be retained by you as a backup.

Please include a retainer of US \$500 payable to "The Brunton, Strachan & Khan CPA Firm" with this organizer

If you wish, retainers can be paid online with a credit card. Please go to our website www.taxintl.com and scroll down to "Make Payment" on the lower right side or call our office to make a credit card payment over the phone.

THE BRUNTON, STRACHAN & KHAN CPA FIRM – INTAKE SHEET FOR ITIN APPLICATION

Client Name:				
1	l Security number and is <u>required</u> to apply for an Individual Taxpayer filing purposes <u>must</u> provide the following:			
1) Completed W-7 organizer				
2) Documentation to confirm identity	Original documents Certified copy of documents			
3) Interview	In person Electronic (Skype or FaceTime)			
4) Documentation substantiating the r	need for an ITIN Tax Form prepared by our firm Tax Form prepared by another firm Other			
completion. Once the IRS has processed tapplicant and the Certifying Acceptance A	orting documentation needs to be mailed to the IRS within 5 business days of the application they will issue an ITIN on a C.P. 565 notice and mail it to the agent. The notice will take 6 - 8 weeks to receive. If you have any questions tact Richard Brunton, CPA or Kelly Strachan, EA at 561-241-9991.			
Please be advised of the following:				
1) The ITIN cannot be used to claim the	earned income tax credit under section 321 of the Internal Revenue Code;			
2) The assignment of an ITIN to an applicant does not change the applicant's immigration status or entitle the applicant to legal employment in the United States;				
3) The ITIN does not take the place of an SSN or qualify the applicant for Social Security benefits;				
4) The applicant may be eligible for an SSN and the circumstances under which this may be the case;				
5) If the applicant becomes eligible for an SSN at a later date, the ITIN can no longer be used and the applicant must apply for an SSN from the Social Security Administration;				
and instructions, the role of the CAA	lain the application process to the applicant, the information required by the form in the process, the extent to which the IRS may communicate information he fact that the form is signed under penalties of perjury, and the consequences of incorrect or false documentation.			
I attest, under penalties of perjury, the above	ve was explained to me at the time of my ITIN application.			
Applicant	Date			
Responsible Party	 Date			